



We look forward to welcoming you soon.

**The Village Meeting Place,
The Green, North Runcton,
King's Lynn. PE33 0RB
Tel 07934 170412**

www.buttercupsplaygroup.org.uk

 [buttercupsplaygroup](https://www.facebook.com/buttercupsplaygroup)

Our Facilities

We operate from a village hall, which is situated on a quiet green in North Runcton, and is registered to accommodate 20 children per session aged between 2 and 4+ years. There is space for physical activities indoors as well as out. The outdoor area is a fully secured walled courtyard with a Wendy house and play area allowing for outdoor activities. In addition we occasionally use The Green outside and go for walks around the village to study the local flora and fauna and the changing seasons. We welcome children with special educational needs and are happy to discuss any specific requirements you may have.



General Information

Session Times

Monday, Tuesday & Friday

08:30 – 15:30

Wednesday & Thursday

08:30 – 12:30

Term Time Only

Uniform

Polo shirts £6.20

Sweatshirts £7.90

Sun hat £4.70
(Legionnaires style)



Fees

Government Funded places are available for children the term after their third birthday. This currently entitles the child/children to free funding for 15 hours each week. In addition funding is also available for some 2 year olds subject to meeting government criteria.

Fees are currently £4.60 per hour which is payable monthly in advance or weekly by special arrangement. Please note payment is for the place and not for the actual session attended.

Background Information

Buttercups Pre-school has been operating for 19 years. Prior to this it was known as Middleton Playgroup and had been established for over 23 years.

Buttercup's is a registered charity No 1169880 and is a member of the Pre-school Learning Alliance. It is registered with Ofsted and received a good report in its last inspection in 2014. A copy of which is included in the policy section of our website. Also available in the setting is a copy of the Group's operational policies and procedures.

The Pre-school is managed by a voluntary elected Committee which consists primarily of parents whose children attend the group. All of the Committee are

required to obtain clearance from the Disclosure and Barring Service.

Our Aims

Buttercups Pre-school aims to work with parents in order to achieve the best possible outcomes for the children in our care. We endeavour to develop each child's self confidence and self-esteem as they learn, play and have fun in a stimulating environment. Children are encouraged, at all times to share and co-operate with one another. At Buttercups each child is valued as a unique developing individual with the focus being on what the child has achieved rather than what they have yet to master.



Staff at Buttercups



Sue Fuller
Pre-school Leader
BA (Hons) Childcare
Early Years Professional



Marie Patmore
Practitioner
NVQ Level 3 Childcare

Vacancy
Pre-school Deputy
Leader NVQ Level 3
Childcare



Kim Harrod
Practitioner
NVQ Level 3 Childcare



Charlotte Chilvers
Apprentice – training
for NVQ Level 2
Childcare



Kingsley Jackson
Supply Assistant
NVQ Level 2 Childcare

All staff have an enhanced DBS checked by the Criminal Records Bureau and first aid, child protection and food hygiene training as a minimum.

Please see the folder in the foyer for further details of staff qualifications and training courses attended.

Key Person

The key person is a named member of staff who has responsibility for and more contact with a small group of children. During their time at the Group your child will be allocated a key person, who as well as acting as a point of contact will endeavour to build a secure relationship with both you and your child.

This will be achieved by the key person working closely with your child right from the time they first join by supporting them to settle and helping them to learn new routines. Also in consultation with you and through their own observations the key person will plan and care for your child's future learning and development.

The key person will record details of your child's achievements in their 'Learning Story' and will be happy to share this with you and for you to make your own contributions. When your child finally leaves Pre-school it makes a lovely momentum of their time here and their early development.

Parental Involvement

At Buttercups we value the knowledge you have of your child as their first educator and welcome your input in their future learning and development. Please feel welcome to spend time in the group with us - it maybe that you have a hobby or a job role which you could share with us or you might simply like to read or help cook with the children.

Parents are provided with regular newsletters, notices in the setting and are invited to discuss their child's progress on a regular basis. We also endeavour to provide as much topical information as possible for you and your family. If there are any specific areas you would like additional information on please do not hesitate to ask and we will do our best to assist you.

As a registered charity Buttercups is managed by a Committee which is primarily made up of parents whose children attend the group. The Committee manage the administration and finances of the group as well as plan fund raising events and outings for the children. They hold regular Committee meetings to discuss the running of the group and all parents/carers are requested to attend the Annual General Meeting. New members to the Committee are always very welcome so please speak to a member of staff or the present Committee if you are interested in joining. All help, however, big or small is always very much appreciated.

Common Questions

What should my child wear?

We suggest that your child wears old/play clothes for Pre-school as they have frequent opportunities to experiment with paint, play dough and glue etc.

Buttercups uniform is available to order as detailed previously.

Please ensure any clothes which your child is likely to remove are clearly labelled with their name and ensure your child has a spare set of clothes for each session.

We would also request that your child wears appropriate footwear such as trainers and shoes and not flip flops or wellies. However wellies may be worn outdoors during inclement weather.

Please do not allow your child to wear jewellery to Pre-school for health and safety reasons. If you child has pierced ears please ensure that only small studs are worn.

Does my child have to be toilet trained?

No – we have full changing facilities available.

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Nappies are not provided and we would ask that if you require nappy cream or a particular type of wipe used on your child that these are also provided.

We are happy to support you with toilet training when the time comes and would ask that you provide extra spare clothes during this period.

What will my child have to eat and drink whilst at Pre-school?

Drinking water is available throughout the session and we would request that you provide your child with their own water bottle for use each day. Packed lunches need to be provided for children who stay for the lunch session.

A healthy snack is offered to the children each day at approximately 10am. A typical menu would be crackers, apple, milk and water. This is varied according to the season and special celebrations such as Birthdays, Chinese New Year etc.

Special dietary requests and allergies can be catered for.

Illness and absences

If your child is unwell or is absent from the Group for any reason we would request that you inform us by telephone on **07934 170412** at the start of the day.

How do I register?

Please ring or call and see us. We will be happy to answer any further questions you may have or help with the completion of a Pre-school enrolment form. This also enables staff and parent/carers to discuss how best to settle your child in their new surroundings and help prepare both of you for this important, often first separation.

Both parent/carers and their child/children are very welcome to attend a free taster session.

What will my child do and how will they learn?

The Pre-school follows the Early Years Foundation Stage (EYFS, 2014), which promotes a continuation of provision both outdoors and in, and in doing so supports the following areas of development:

Personal, Social and Emotional

Our aim is to help those in our care develop independence and to begin to understand their own and others emotions. We promote self confidence and esteem, as the children form relationships with those around them.

We aim for children to build an individual sense of fairness adopting an inherent sense of right and wrong. We encourage a community environment where we share the celebration of festivals of other cultures as well as embracing tradition and special occasions.

Communication and Language

Children are encouraged to use their communication skills throughout the session with particular emphasis being placed on this area during circle, snack and story time..



We encourage the recognition of letter sounds through names, key words and everyday words and symbols which the children frequently come across.

In order to help promote this area of learning further we have regular visits to the mobile library van and have close links with the community Librarian, participating in special events such as World Book Day.

Literacy

The children have constant access to books and a comfortable area is available in which they may be enjoyed either alone, in a group or with an adult. Similarly mark-making is always available throughout the session and in addition to traditional writing materials there are other resources such as shaving foam, water and brushes outdoors for mark-making etc.

Mathematics

Buttercups' supports children in their understanding of problem solving, reasoning and numeracy through a broad range of activities within the setting. These include the use of sand/water, malleable materials, jigsaws, games and through the singing of number rhymes and songs.

Children are encouraged to count, understand and use numbers, identify patterns/shapes and use mathematical language in their play.

Understanding of the World

Children will be supported in developing the knowledge, skills and understanding that helps them to make sense of their world.

This will be achieved by allowing the children to explore and investigate both natural and man-made materials. We

also give them the opportunity to encounter I.C.T, to design, make and solve problems.

Children will be encouraged to take part in events in the local community whilst also learning about life in other cultures and communities.



Physical Development

Children are encouraged to improve their co-ordination, control, manipulation and movement through a wide range of indoor and outdoor activities. These daily activities help to develop both confidence and independence through the child's sense of physical achievement. Some examples of this include the development of gross motor skills through the use of wheeled toys and the climbing frame and fine motor skills through scissor work and peg boards etc.

Children are taught the importance of a healthy lifestyle through their food choices, exercise and being taught about the importance of personal hygiene

Expressive Arts and Design

Buttercups Pre-school encourages and enables children to 'have a go' at a range of creative experiences. These include developing their imagination and expressing themselves by taking part in role play, music and through the use of a variety of media such as paint, play dough and heuristic resources (i.e. non-toy resources which may be natural or man-made) etc

This allows the children to make their own choices and in doing so initiate their own learning.

Finally...

We hope you have enjoyed reading our prospectus and finding out more about Buttercups Pre-school.

However, in order to fully experience what we can offer you and your child we would like to invite you to attend a free taster session. We would be only too happy to answer any other questions or concerns which you may have.

Why not call us today?